1		Attachme	nt A			DRAFT FY 20	21-2022 OP	ERATING AND C	APITAL BUI	DGET		
2		, ataonine				-100111120	-1 2022 UF					
				1			FY 19-20 FINAL		FY 20-21	FY 21-22	Difference FY21-F22	
3	DRAFT FY	2021-202	2 OPERAT	ING BUDG	θET		(CASH)*	FY20-21 BUDGET	Projected	BUDGET	Budgets	FY 2021-22
4	REVENUE											
5		OPERATING										
6			4031 · Wate	r Bill Revenu								
7						duction Charge	299,453 1,644,252	316,573 1,728,369	316,573 1,728,369	332,402 1,814,787	15,829	5% rate increase based on projected
8					ter Sales - Bater Sales - U	ase Rate sage Charges +						5% rate increase based on projected
9				Other			635,637	700,541	700,541	735,568	35,027	Flat sales, 5% increase based on projected
10					tal Water Sale	s	2,279,889	2,428,910	2,428,910	2,550,356	121,446	
11			ATING REVE				2,579,342	2,745,483	2,745,483	2,882,757	137,274	
12		NON-OPER/	ATING REVE									
13			4445 · Grant				500,000	0	500,000		-	
14 15			4448 · Polic 1700 · Intere	y Reserve Lo	an proceeds		17,662	500,000 16,000	8,000	10,000	(500,000) (6,000)	
16				truction New	Services		31,041	7,000	35,000	7,000	(0,000)	changes from year to year
17					ice Upgrades		9,783	3,000	11,000	5,000		changes from year to year
					loo opgraad		106,669	110,810	110,810	112,970	2,160	Crystal \$1361/mo = \$16,322
18			4032 · Rent				100,009	110,010	110,810	112,970	2,100	AT&T \$8054/mo = \$96.648 USBank CC refunds
19			4040 · Misce	ellaneous Inc	ome		7,123	1,500	1,500	1,500	-	So. Cty Credit
20				A Reimburse			2,995	-	-	-	-	SCWA contract over.
21			PERATING I	REVENUE			675,273	638,310	666,310	136,470	(501,840)	
	Total Inco						3,254,615	3,383,793	3,411,793	3,019,227	(364,566)	
	EXPENSE											
24		OPERATING	EXPENSES									
25			SALARY & E									
26 27	·			Salary	5010 Wage		847,162	835,000	860,000	885,000	50.000	3% Wages increase as per MOU; Adds Account Clerk I
28					5910 · Wage 5912 · Overt		30,230	37,000	33,000	34,000	(3,000)	
29					5912 · Over		37,980	37,000	35,000	36,000		as per MOU
30						help - Contract	37,286	36,000	35,000	37,000	1,000	Contract
31						Total Salary	952,658	945,000	963,000	992,000	47,000	
32				Benefits								
33					5500 · Flex \$	Spending	2,549	0	0	0	-	
							70,738	87,000	75,000	78,000	(9,000)	JK: ER Rates: 2%@55: 10.34%; 2%@62: 7.59%
34					5920 · Retire	ement net EE sha	70,730	07,000	75,000	70,000	(3,000)	Est bi-weekly total: \$2.941 (ER Rate only) 2%@55: \$0
35					5920.4 · Ret	and the	55,451	34,854	34,854	1,385	(33,469)	2%@55: \$0 2%@62: \$1,385
36					5920.4 · Ret 5920.5 · Ret		500,000	500,000	500,000	0	(500,000)	2%@ 62 plan
37						II Taxes - Emplo	14,653	16,000	15,500	16,761	(000,000) 761	Ende de plan
38						h/Dental/Vision/A	219,472	240,000	235,000	237,000	(3,000)	
												Includes contribution to CERBT of \$3000; Per JK cost per retired
39					5931 · Retire	o hoalth	8,784	9,800	9,800	11,700	1,900	2021 \$143; 2022 \$147 Total retirees: 5 44,290 + \$4,410 + \$3000=\$11,700
40						ers Comp Insura	35,704	38,000	20,508	25,000	(13.000)	FY 2021-22 EMOD and rates unknown
41						surance (GM)	2,000	1,000	1,000	1,000		Per EF contract.
42						Total Benefits	909,351	926,654	891,662	370,846	(555,808)	
43			Total SALA	ARY & BENE	FITS		1,862,009	1,871,654	1,854,662	1,362,846	(508,808)	
44			SERVICES &	& SUPPLIES								
45				Communica	tions							
46					6040-l · Inte	met service	2,818	2,700	2,700	3,500	800	Comcast -\$127/month: \$1524 GotoMyPC \$88/mo = \$1056 Sonic pet \$72/mo = \$864
					6040-C · Cel	l Phones/Radios	4,018	4,600	4,600	5,200	600	Sonic net \$727mo = \$864 This Year, Common Sale 4 out-or (Radios) in this category. Verizon \$100/mo: \$1200, GM-\$600 Misc parts-holders: \$200 Cell phone reimburse \$232/mo - \$2,784
47												Misc. parts/batteries for radios: \$200
48					6040-P · Rad	lios	1,921	200	200	-	(200)	(Combined with 6040-C -Cell phones)
					6040-T · Tele		22,785	24,000	24,000	24,820	820	Ans. Service: \$2500 AT&T Phones: \$1,500/mo`: \$18,000
49					L		04 5 40		04 500	00.500		Mitel Phones: \$360/mo=\$4,320
50				Incurrent	Total C	ommunications	31,542	31,500	31,500	33,520	2,020	
51 52				Insurances	6101	ity & Auto Ins.	45,300	46,000	64,397	65,000	19,000	
53						otal Insurances	45,300 45,300		64,397 64,397	65,000 65,000	19,000	
54			-	Maint/Ren -	Office & Veh		-0,000	40,000	07,097	00,000	13,000	
55						le Maintenance	6,657	21,000	15,000	18,000	(3,000)	
						e Maintenance	5,575	6,000	6,000	5,000	(1,000)	Call One - \$300/yr
				1	1							Landscaping - \$300/yr
56												Misc / Other - \$250

	DRAFT F	Y 2021-202	2 OPERATING BUI	DGET	FY 19-20 FINAL (CASH)*	FY20-21 BUDGET	FY 20-21 Projected	FY 21-22 BUDGET	Difference FY21-F22 Budgets	FY 2021-22
58				pair - Facilities		· · · · · ·			-	
59				6085 · Janitorial Services	8,745		9,000	9,600	600	Maria Reyes (office Janitorial): \$125/mo = \$1500 United Site Svces (port-o-lets): \$360/mo = \$4320 Recology Garbage \$170/mo=\$2040 Sewer - GVTP (\$1750)
60				6100 · SCADA System	3,082	5,000	4,500	6,500	1,500	Will be getting new back up batteries for scada site
61				6180 · Distribution System Repairs		50,000	40,000	50,000	-	
62				Repairs 6235 · Treatment Sys/Well	56,548	75,000	65,000	75,000	-	Well 5 monte rio rehab \$26,000.
63				Repairs 6143 · Generator Maintena	and 2,145	4,000	3,000	5,000	1,000	A planned maintenance year, oil changes/fluids
64				Total Maint/Repair - Faciliti			121,500	146,100	3,100	A plained maintenance year, on enangee naide
65			Miscellan	eous Expenses						
66				6280 · Memberships	9,914	11,000	11,000	10,100	(900)	USA SS0U AWWA \$450 CSDA \$7,260 MR Chamber - \$50 RR Chamber - \$175 Cal Rural \$1400 W/CWW \$300
67				6303 · Claims	0	1,500	-	1,500	-	Flastione costs: 50
68				6593 - Governmental Fees	17,591	19,000	19,000	18,500	(500)	Elections costs: \$0 Notice of Determination \$230 Parcel List \$320 LAFCO \$6,900 Hazmat \$1300 Operator license fees \$500 System fees \$8,500 Water Richts \$500
69				Total Miscellaneous Expense	es 27,505	31,500	30,000	30,100	(1,400)	
70			Office Ex	pense	+	┟─────			-	Billing (2000 pieces @ \$.51 X 12 months) = \$12,240
71				6410 · Postage	17,413	19,000	19,000	19,000	-	Prop 218 mailing: 4000 X .51 = \$2,040 1 extra mailing: 3600 X .50 = \$1,836
72				6430 · Printing Expense	6,629	8,000	9,000	7,000	(1,000)	Other mail Window Envelopes \$1540 Return Envelopes \$800 Water Bills + Autopay \$1700 Doorhangers \$300 Letterhead \$100 Misc. Inserts/folding (CCR, Flood, Rate Incr. \$2000) Checkblanks \$200 Subplies \$4500 ^{on} booke \$0 Subplies \$4500 ^{on} booke \$0
73				6461 · Office Supplies	5,078	6,000	6,000	6,000	-	Supplies \$4500 Plants/Landscaping \$150 Christmas party \$400 Business lunches \$75 Paper products/coffee \$250 Eurniture \$600
74				6800 · Subscriptions/Lega	IN 1,753	1,100	1,100	1,250	150	Press Democrat \$600 Legal Notices \$200 Sonoma West \$350
75				6890 · Computers/Softwar	e 1,800	2,500	4,000	3,500	1,000	Safety Meeting Outlines \$100 Anthruis Software \$15 Cloud software \$0 Misc \$400 Filemaker upgrade \$1,200 Quickbooks upgrade \$0 Workstation upgrades - \$0 Office 365 subscription: \$850
76				Total Office Expen	se 32,673	36,600	39,100	36,750	150	
77			Operating	Supplies	00.500	00.000	10.000	40.000	10.000	
78			├──	6300 · Chemicals	20,560	20,000	10,000	18,000	(2,000)	no kmno4 being used anymore pipe finder \$4000 Mini Jack hammer \$550. Chain saw \$400.leaf
79				6880 · Tools and Equipme		7,000	6,000	7,500.00	500	blower \$300 gen 1.000
80				6881 · Safety Equipment	1,220	2,000	2,000	2,500	500	cones/work signs/ barricades
81				Total Operating Suppli	es 28,223	29,000	18,000	28,000	(1,000)	
82			Professio	nal Services	10 500	10.500	44.000	10 500		na land and approx approlate this
83	<u> </u>	<u> </u>	<u>├──</u>	6514 · Lab/Testing Fees	12,592	12,500	11,000	12,500	-	no lead and copper samples this year IEDA \$12,500
84				6570 - Consultant Fees	34,120	52,000	53,000	35,000		Open Spatial (Mapping): \$4,200 SR Computers/Chris Meyers (online bill view) \$1500 SR Computers/Kim (website:) \$2000 Eliemaker: Online bill format \$1500
85				6590 · Engineering	2,225	-	2,000	10,000	10,000	
86				6610 - Legal 6630 - Audit/Accounting	26,506	30,000 35,000	20,000 35,000	30,000 36,000	1,000	ADP \$55/2 Weeks = \$1300 W-2s, taxes = \$300 Authorize.net \$100/mo = \$1200 Auditor \$8,250 TSYS: \$1,400/mo = \$16,800 E-check flees = \$2500 West America fees \$230/mo = \$2760 1099 = \$175
Q7										
87 88				Total Professional Servic	es 105,307	129,500	121,000	123,500	(6,000)	County Accounting Fees - \$1 200

	DRAFT FY	′ 2021-202	2 OPERAT	ING BUDG	εT		FY 19-20 FINAL (CASH)*	FY20-21 BUDGET	FY 20-21 Projected	FY 21-22 BUDGET	Difference FY21-F22 Budgets	FY 2021-22
89				Rents & Lea	ses & Loans							
90					6820 · Equip	ment	1,212	3,300	3,300	3,300	-	Postage machine \$1300 Action rents: \$2000
91					6840 · Buildi	ng & Warehouse	29,790	32,000	32,000	32,000	-	Rent: \$2,650/mo = 32,000 (est based on new lease in May 2020
92					Policy Reser	ve Loan	0	135,000	135,000	135,000	-	\$500,000 borrowed FY 2019-20; \$500,000 borrowed FY 2020- 21. Year 2 of 7 years payback \$135,000 annually.
93						Rents & Leases	31,002	170,300	170,300	170,300	-	
94				Transportati			,		,	,		
95						ars & related tra	1,675	5,000	3,000	5,000	-	JK - \$250, EF-\$1,000 NK - \$400 Field: \$1500
96					7201 · Vehicl	e Gas	23,561	24,000	24,000	24,000	-	
97					7300 · Travel	Reimbursemen	7,287	7,000	7,000	6,480	(520)	EF \$500/mo = \$6000 NK/JK \$40/mo = \$480
98				1	otal Transpor	tation & Travel	32,523	36,000	34,000	35,480	(520)	
99				Uniforms								`
100					6021.1 · Boot	s	1,827	1,500	1,500	1,500	-	\$225 X 7 = \$1450
101					6021.3 · T-sh	irts	1,757	1,800	1,600	1,800	-	
102					6021.4 · Jack	ets	93	240	240	240	-	
103						Total Uniforms	3,677	3,540	3,340	3,540	-	
104				Utilities								
105					7320 · Electri	city	111,054	115,000	120,000	125,000	10,000	
106					7321 · Propa	ne	3,380	3,000	3,000	3,000	-	
107						Total Utilities	114,434	118,000	123,000		10,000	
108				/ICES & SUI			589,958	801,940	777,137	823,290	21,350	
109		Total OPE	RATING E	XPENSES			2,451,967	2,673,594	2,631,799	2,186,136	(487,458)	No prepayment of UL
	OPERAT	ING SUR	PLUS/DE	FICIT			\$802,648	\$710,199	\$779,994	\$833,091	\$ 122,892	
111		FIXED ASSE	T EXPENDIT									
112			8517 · Field/	Office equip	ment		0	9,500	6,170	5,000		leak listener
113			8573 · Vehic				0	50,000	50,000	-	(50,000)	postpone for two years
114				k/Facilities S			202,158	24,000	20,000	24,000	-	roofing repairs /foundation repairs /tank liner repairs to tank site
115				sehold Impro	ovements		1,435	0	0	-	-	
116			ASSET EXPE				203,593	83,500	76,170	29,000	(54,500)	
117		TRANSFERS	TO OTHER									
118					CDR Revenu	e	296,383	316,573	316,573	332,402	15,829	
119			8620.3 · Tfer		L		190,000	270,000	345,000	430,000	160,000	
120				rs to Building			15,000	15,000	15,000	15,000		
121				rs to In-Hous			25,000	25,000	25,000	25,000	-	
122			SPERS TO O	THER FUNDS			526,383	626,573	701,573	802,402	175,829	
-	SURPLUS/	DEFICIT					72,672	126	2,251	1,689	1,563	
124				1								

126	DRAFT FY 2021	-2022 CAPITA	L BUDGET		FY 19-20 FINAL (CASH)*	FY20-21 BUDGET	FY 20-21 Projected	FY 21-22 BUDGET	Difference FY21-F22 Budgets	FY 2021-22
127	REVENUE/SOU	RCES OF FUN	IDS							
128	1002 -	Construction Fla	t Charges		44,512	27,000	27,000	27,000	-	
129	1001 -	Current Year Dire	ect Charges		721,555	710,000	710,000	710,000	-	
130	1061 -	Past Year Direct	Charges		20,708	40,000	40,000	40,000	-	
131	1700 -	Interest			27,387	25,000	25,000	25,000	-	
132	4620.2	- Tfers from Ope	rations (In-Ho	ouse Constr.)	25,000	25,000	25,000	25,000	-	
133	4620.2	- Tfers from Ope	rations (CDR)		296,383	316,573	316,573	332,402	15,829	Populated from Water Sales revenue above.
134		- Tfers from Ope	rations (Surpl	us)	190,000	270,000	345,000	430,000	160,000	
135		Revenue					115,920			CDBG Grant
136	TOT	L CAPITAL R	EVENUE		1,325,545	1,413,573	1,604,493	1,589,402	175,829	
137										
	EXPENSES									
139		PAYMENTS								
140		bligation Bonds			27,622	54,278	54,278	54,950	672	
141		ne Revenue Bond	Principal		359,000	368,000	368,000	296,500	(71,500)	
142		oan Principal	1		135,235	139,298	282,727	-	(139,298)	
143		Placement Loan	Principal		162,570	167,650	167,650	176,887	9,237	
144		t Expense			343,646	319,908	319,908	254,201	(65,707)	
145	1014	L DEBT PAY	MENTS		1,028,074	1,049,134	1,192,563	782,537	(266,597)	
146 147		-	-			-				
147	2019 0				62,472				25.000	
148	2021 0				0	1,326,000	503,550		25,000	320,000 Main St. MR; 45,000 FEMA; 138,550 FY 2020-2021 CI 1,280,000 Old River Rd. CIP
149		se Construction	Des la sta		11.001	25,000	25.000	1,280,000 40,000	25.000	1,280,000 Old River Rd. CIP
150		L CONSTRUCTION			14,904 77,376	1,351,000	25,000 528.550	40,000 1,320,000	(31,000)	
152				ENGEG	1,105,449		1,721,113		(297,597)	
153					220.095	-986.561	-116.620		473.425	
154	3011	LUS/DEFICIT			220,095	-300,301	-110,020	-515,150	473,423	
155										
156										
	FUND AND LOA	N BALANCES	(FOY)							
	DISTRICT RESE			BALANCES						
159		ating Budget (-		123,508	262.174	262,174	327.920	65.746	15% x Total Operating Expense
160				15% of Operating Exp)		436,956	436,956	546,534		25% x Total Operating Expense
161		Repayment Res			102,315	258,777	258,777	195.634		25% x Total Debt Payments
162		al Reserve	CI VE (20 /0 01		250.000	250,000	250,000	250.000	(00,143)	\$250.000
163	Total District				572,298	1,207,906	1,207,907	1,320,089	112.183	*****
164		. oney			512,290	1,207,300	1,201,301	1,520,039	112,103	
165										
	TOTAL Reserv				2,314,663	1,671,066	2 001 867	3,192,823	1,521,757	
167	Reserves Ab		Policy		1.742.365	463.159	1.693.960	1.872.734	1,409,575	
167	Neserves AD		Unicy		1,742,303	403,139	1,033,300	1,012,134	1,403,375	